



Town of Georgetown

MINUTES

1
2 Committee: Planning Board
3 Date: May 25, 2016
4 Time: 7:00 pm.
5 Location: Georgetown Town Hall, 3rd floor conference room.

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7 Members present: Rob Hoover, Tillie Evangelista, Harry LaCortiglia, Bob Watts.
8 Staff present: Administrative Assistant Andrea Thibault.
9 Members absent: M. Martin.
10 Minutes taken by A. Thibault.
11 The Meeting was called to order at 7:03pm by R. Hoover.

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14 Correspondence:

- 15 1. Town of Rowley Planning Board re: Special Permit and Site Plan review for the construction of a
16 13,930 Medical office building, a 3,750 daycare facility and associated parking.
- 17 2. Town of Newbury Zoning Board of Appeals: Public Hearing for a Special Permit for proposed
18 construction to increase building coverage at 9 Blue Hill Avenue.
- 19 3. Town of Boxford Zoning Board of Appeals re: Special Permit for use and occupancy of an
20 existing accessory in-law apartment.

21

22 Vouchers:

23 H. LaCortiglia: Motion to pay \$404.00 to North of Boston for Chaplin Hills Road. \$140.00
24 Occupational Health. \$100.00 Postage Meter.

25 T. Evangelista: Second.
26 Motion carries 4-0; 1 absent.

27

28 H. LaCortiglia: Motion to pay H.L. Graham Associates for Planning Board \$125.00 expense.

29 T. Evangelista: Second.
30 Motion carries 4-0; 1 absent.

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32 H. LaCortiglia: Motion to pay H.L. Graham Associates \$170.00 for work related to Nunan's.

33 B. Watts: Second.
34 Motion carries 4-0; 1 absent.

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36 B. Watts: Motion to pay \$570.00 to H.L. Graham Associates for work related to Palmer Lane.

37 T. Evangelista: Second.
38 Motion carries 3-0; 1 absent, 1 recused - H. LaCortiglia.

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40 Plan of Land 23 and 27 Pillsbury Street:

41 R. Hoover: Short of a Town Planner, I spoke with Larry Graham, our technical engineer because I had
42 several questions about what was presented. Information is missing and incomplete on the plan and the
43 application. Larry contacted the applicant's engineer. Their engineer agreed with Larry. The applicant
44 has requested a continuance until June 8, 2016.

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46 H. LaCortiglia: I did notice an error. I'm sure Larry did as well.

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48 R. Hoover: There were several errors.

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50 T. Evangelista: Did you get anything in writing regarding a continuance?

51 A. Thibault: Yes, an email.

52

53 B. Watts: Motion to continue until June 8, 2016.

54 T. Evangelista: Second.

55 Motion carries 4-0; 1 absent.

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58 **Public Hearing Chaplin Hills:**

59 H. LaCortiglia: Motion to open the Public Hearing of Chaplin Hills OSRD Special Permit and
60 Preliminary subdivision which is being continued from April 27, 2016.

61 T. Evangelista: Second.

62 Motion carries 4-0; 1 absent.

63

64 R. Hoover: Today, we received their fee. We had requested the fee 7 days prior to the meeting. They
65 did not do that. Now that the fee has been submitted, I am recommending to the Planning Board that
66 we continue this. We have been in close contact with Town Counsel on this application, since we do
67 not currently have a Town Planner. That is Town Counsel's recommendation.

68

69 H. LaCortiglia: Motion to continue the Public Hearing for the OSRD Special Permit and
70 definitive/preliminary subdivision until June 22, 2016 at 7:15pm.

71 B. Watts: Second.

72 Motion carries 4-0; 1 absent.

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74 **Member or Public Report:**

75 R. Hoover: Alan (Aulson)--- just to go back to the ANR plan, the applicant has asked for an
76 extension until June 28, 2016.

77

78 R. Hoover: Reappointments should wait until the full Planning Board is here. Regarding policies and
79 protocols- what I have here is a list of items I have drafted, and will hand out. Please use this as a
80 draft to get us started. Come to the next meeting prepared to discuss and edit.

81

82 **List of Documents and Other Exhibits used at Meeting:**

83 *Documents and Other Exhibits used at meeting will be available for review at the Georgetown*
84 *Planning Office.*

85

86 Motion to adjourn was made by H. LaCortiglia.

87 B. Watts: Second.

88 Motion carries 4-0; unanimous.

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90 The meeting was adjourned at 8:40pm.

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